2017-2018 Annual Report
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**Pacific Northwest Chapter / Medical Library Association (PNC/MLA)**

**Submitted by:** Beth Hill, PhD, MLS, AHIP April 13, 2018

**Leadership Roster:** The current Executive Board for PNC includes the following people:

* Chair: Beth Hill, Providence Sacred Heart Medical Center Library, Spokane, WA
* Chair Elect: Basia Delawska-Elliott, Providence St. Vincent Medical Center, Portland, OR
* Past Chair: Laura Zeigen, Oregon Health & Science University, Portland, OR
* Recording Secretary: Daina Dickman, Providence Health & Services, Portland, OR
* Membership Secretary (2016-2018): Molly Montgomery, Idaho College of Osteopathic Medicine, Meridian, ID
* Treasurer (2014-2017): Emily Patridge, University of Washington Health Sciences Library, Seattle, WA
* MLA Nominations Candidate: TBD
* Chapter Council Rep (2016-2019): Frances Chu, University of Washington Health Sciences Library, Seattle, WA
* Chapter Council Alternate (2016-2019): vacant
* Communications (Webmaster): Ekaterini Papadopoulou, Bastyr University, Kenmore, WA

**Executive Summary**– In 100 words or less, summarizing the top achievements, activities or actions since May 2017.

* Three task forces were developed in 2016-2017: to explore, review, and revise Chapter documentation organization, to create an effective onboarding process for new leaders, and to revise our Chapter Strategic Plan/MAP to better align with the capacity of the Chapter. The Documentation Harmonization Task Force will continue their work in 2018. An Onboarding Orientation Powerpoint and educational session have been developed and will be implemented in the fall of 2018, as new board members take office. The Strategic Plan/MAP Revision Task Force completed their work, and the revised MAP has been approved by the Board.

**Strategic Plan** - List the latest goals, strategies, and status of specific objectives. If possible, include dates, metrics and schedule.

Activities this year in the Chapter have supported the following Goals outlined as part of the PNC/MLA Strategic Plan:

* **Goal 1: Support educational, research, and publication opportunities**
	+ One of the strategies was to assess the educational and professional development needs of members. A survey was distributed to membership on January 12, 2018, querying members on their interest in topics for CE courses at the upcoming annual chapter meeting in October 2018. CE topics were chosen based on survey outcomes.
	+ The current Chapter Chair is a member of the MLA Education Steering Committee, and in that role helps to maintain the Chapter’s relationship with MLA’s educational initiatives.
	+ One 2018 goal for the Chapter will be to survey members about their interest in research, research collaboration and publishing.
	+ One of the strategies under Objective 1.C was to develop support for projects and research. In November 2017, we supported the OHSU Data Science Institute by sponsoring a coffee break during the event.
* **Goal 2: Foster rapid and accurate information delivery in support of healthcare decision-making and biomedical research**
* One of our measurement indicators was, by 2019, to explore technology for off-site, multiple location meetings, making participation in such events more possible for members. We have been in communication with a medical library group in northern California about potentially joining forces to offer virtual joint conferences.
* A CE course with available MLA credits on “Emerging Technologies for the Busy Librarian” will be offered at the Chapter’s annual meeting in October 2018.
* **Goal 3: Advocate for and promote the professional role and expertise of members**
	+ We continued to offer two reimbursement awards per year for becoming AHIP members for the first time.
		- Daina Dickman, new AHIP, applied for and received one of the reimbursement awards.
	+ The Membership Committee Chair will survey potential members of PNC/MLA in 2018 regarding their reasons for not joining.
* **Goal 4: Continually improve the operations, services, and governance of PNC/MLA**
	+ Under Objective 4.A, we have made efforts to ensure the continuity of PNC/MLA governance by working to better organize our Chapter documents, and creating an onboarding orientation process for new Board members. We have also reviewed our Strategic Plan/MAP, have made revisions, and received Board approval for those revisions.
	+ Under Objective 4.C, we will foster excellence and leadership by communication through a quarterly HLIB-NW listserv update of our accomplishments and other Chapter news items.

**MLA Strategic Plan** - List specific contribution to [MLA strategic goals](http://www.mlanet.org/p/cm/ld/fid%3D153) (if applicable).

**Facts and Data** - List key events held, items published, resources created, or other data.

* We will hold our first annual chapter meeting in three years in October 2018 in Spokane, WA.
* We created an Onboarding Orientation Powerpoint presentation to provide to newly elected Board members to help ease their way into their new positions.

**People Update** - Chapters and Sections: list election results, sub-committee appointments, recognition or other information related to individuals. Committees and Task Forces: include new members. As of the October 2017 election, here are the new officers of the Chapter:

* Chair: Beth Hill, Providence Sacred Heart Medical Center Library, Spokane, WA
* Chair Elect: Basia Delawska-Elliott, Providence St. Vincent Medical Center, Portland, OR
* Past Chair: Laura Zeigen, Oregon Health & Science University, Portland, OR
* Recording Secretary: Daina Dickman, Providence Health & Services, Portland, OR
* Membership Secretary (2016-2018): Molly Montgomery, Idaho College of Osteopathic Medicine, Meridian, ID
* Treasurer (2017-2020): Emily Patridge, University of Washington Health Sciences Library, Seattle, WA
* MLA Nominations Candidate: vacant
* Chapter Council Rep (2016-2019): Frances Chu, University of Washington Health Sciences Library, Seattle, WA
* Chapter Council Alternate (2016-2019): vacant
* Communications (Webmaster): Ekaterini Papadopoulou, Bastyr University, Kenmore, WA

The following are our current committees and chairs:

* + AHIP Chapter Credentialing Liaison: Beth Hill
	+ Annual Meeting (2018): Co-Chairs Electra Enslow and Kathryn Kane
	+ Archivist: Vacant
	+ Bylaws Chair: Sola Whitehead
	+ Communications Committee: vacant
	+ Conference Planning Committee (2018):

Kathryn Vale

Electra Enslow

Laura Zeigen

Theresa Kappus

Emily Patridge

Stephanie Debner

Sigrid Brudie

Vicki Croft

Daina Dickman

Beth Hill

Nancy Shin

Ann Madhavan

Ekaterini Papadopoulou

Nikki Dettmar

Suzanne Fricke

* + Governmental Relations Committee Chair Karri Alderson
	+ Membership Committee Chair: Molly Montgomery
	+ Mentoring and Recruitment: On hiatus as of 2014
	+ MLA Nominating Committee Candidate: vacant
	+ Nominating and Elections Committee: vacant
	+ Professional Development Committee: vacant
	+ Technology Committee: On hiatus as of 2016

**Actions Required by the Board:**  None – This report is informational only and requires no action by the Board.

**Documents or Motions Attached:** 0 files uploaded