

Heidi Adams

From: Maryanne Blake [blakema@u.washington.edu]
Sent: Thursday, October 16, 2003 2:14 PM
To: Peggy Baldwin; Kathy Murray; Dolores Judkins; Bob Pringle; Vicki Croft; Kathy Martin; Heidi Adams
Subject: PNC/MLA Interim Professional Development Committee Report

PNC/MLA Professional Development Committee Interim Report
October 16, 2003

Maryanne Blake agreed to become chair of the Professional Development Committee when Terry Jankowski, previous chair, accepted a position on the MLA Education Committee and shared continuing education responsibilities for the joint PNC/MLA & NCNMLG meeting in Sacramento in January.

Since there was no PNC/MLA annual meeting in the autumn of 2003, it was decided to sponsor three continuing education classes on October 17 - 18, 2003. The classes were "Basics of Electronic Document Delivery" to be taught by Susan Barnes, "Using Camtasia to Create Digital Video Demonstrations" to be taught by Harry Love, and "Surveys Made Easy" to be taught by Patrice O'Donovan, Dolores Judkins, and Peggy Baldwin. The cost of the EDD class was \$15 for all participants since Susan was teaching this class as part of her RML duties and required no honorarium. The other two classes would cost \$40.00 for PNC/MLA members and \$50.00 for non-members and registration needed to cover the cost of the honoraria for the instructors. Unfortunately the survey class did not attract enough registered participants to make it economically feasible to hold. At one week before the class only three people were registered. Two additional people expressed an interest after the class was cancelled but that still would not have covered the cost of three instructors coming to teach.

As of October 16th eight (8) people have registered for the Camtasia class and nineteen (19) for the EDD class. An accounting follows.

Income:	
EDD class	\$285.00
Camtasia	\$320.00
Total	\$605.00
Expenses:	
Honorarium for H. Love	\$300.00
Postage for registration	\$ 37.00
Total	\$337.00
Total profit	\$268.00

Respectfully submitted:

MAB

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