Is There Fire This Time? Emergency Prep in Washington Hospitals

Bob Pringle
This StatTalk is NOT about
It IS about being ready

Get a Buddy!
Be a Buddy!

BE PREPARED!

Backup Libraries
Earthquake!
Flood!
Fire!
Hospital Librarians in Washington State - a new tool to prepare for these disasters!
Primary websites for Continuity of Service help
NN/LM Pacific Northwest Region Emergency Preparedness site
http://nnlm.gov/pnr/services/emergency_preparedness.html


The flash drive contains copies of these documents, in addition to the available links:


Model Memorandum of Understanding - document to help develop a relationship with another library for backup services.
   Model MofAid.doc

Model Mutual Aid Agreement - less formal agreement to help develop a relationship with another library for backup services.
   Model MofUnderstanding.doc
PowerPoint slides for 10 web sessions on preparing Continuity of Service plan

- Step1AssessRisks.ppt
- Step2ProtectSelf&Patrons.ppt
- Step3CoreServices.ppt
- Step4RemoteAccessCoreServices.ppt
- Step5CoreElectronicResources.ppt
- Step6RemoteCoreElectronic.ppt
- Step7CorePrint.ppt
- Step8UniqueMaterials.ppt
- Step9RecoverMaterials.ppt
- Step10OutsideHelp.ppt

Essential Services Brochure from NN/LM
EssentialSvcsBrochure.pdf

Disaster Information Checklist – additional ideas for preparation
DisasterInfoPrepChecklist2005.pdf
<table>
<thead>
<tr>
<th>Library (name/address/phone)</th>
<th>Library contact person</th>
<th>Institutional contact</th>
<th>Facilities Management</th>
<th>Other contact</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Step 1: RISK ASSESSMENT</strong></td>
<td>Police:</td>
<td>(Library website, ILL, Proxy, Reference assistance, Computers, Space, Internet)</td>
<td>&quot;Buddy&quot; library name, contact information:</td>
<td>Databases:</td>
</tr>
<tr>
<td>Anecdotal information (from staff):</td>
<td>Fire Department: Emergency Medical Service:</td>
<td></td>
<td>NN/LM: 1-800-338-7657 (1-800-DEV-ROES)</td>
<td>dB Name/vendor contact:</td>
</tr>
<tr>
<td>State/local information:</td>
<td>Safe haven locations:</td>
<td>Temporary off-site work location (home, other library):</td>
<td>E-journals:</td>
<td></td>
</tr>
<tr>
<td>Federal government information from FEMA, Homeland Security:</td>
<td>Tornado:</td>
<td>Services to be provided via chat and/or email from off-site:</td>
<td>Title/package vendor contact:</td>
<td></td>
</tr>
<tr>
<td>Events most likely to happen:</td>
<td>Biological/chemical:</td>
<td>Software installed or able to be downloaded to an off-site location:</td>
<td>E-Books (textbooks, reference):</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Earthquake:</td>
<td>Contact information for Information Technology specialists:</td>
<td>Title/package/vendor contact:</td>
<td></td>
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<td></td>
<td>Active shooter:</td>
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Helping Pacific Northwest Hospital Librarians Plan to Serve Patrons in Emergencies

Bob Pringle, Gail Kouame, Dolores Judkins, Laurel Egan, Marcia Francis, and Kathy Murray, with special thanks to Susan Barnes

SETTING THE STAGE

DON'T PANIC!

NN/LM Emergency Preparedness & Response Plan:

A 10-Step Service Continuity Plan for Libraries and Information Centers

STEP 10:

Know How to Get Outside Help

http://nnlm.gov/pnr/services/emergency_preparedness.html | 1.800.338.7657 (1.800.DEV.ROKS)
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Region 6 – Gail Kouame (gmarie@u.washington.edu)